

ST. LOUIS COUNTY, MISSOURI
 DEPARTMENT OF PUBLIC WORKS
 RESIDENTIAL RE-OCCUPANCY INSPECTIONS
 715 NORTHWEST PLAZA 63074 - NORTH
 4556 LEMAY FERRY RD 63129 - SOUTH
 PHONE # 314-615-4100

APPLICATION FOR
 RESIDENTIAL RE-OCCUPANCY
 PERMIT IN UNINCORPORATED
 ST LOUIS COUNTY

Under normal circumstances, all dwelling units are inspected when vacant. Please inquire if you have special circumstances.

For Office Use Only

DATE _____ / _____ / _____
 LOCATOR # _____
 PERMIT # _____
 FEE PAID \$ _____
 REC'D BY _____

PROPERTY ADDRESS _____ ZIP _____
 APPLICANT NAME _____ PHONE () _____
 APPLICANT ADDRESS _____
 STREET ADDRESS CITY STATE ZIP
 EMAIL ADDRESS _____

Inspections are performed between the hours of 8:30 am and 2:00 pm Monday thru Friday. Please allow a two (2) hour time period for the inspection to be made. YOU WILL BE CONTACTED WITHIN 48 HOURS TO SCHEDULE AN INSPECTION DATE AND TIME. THESE CALLS ARE MADE BETWEEN 7:00 AM AND 8:30 AM.

CONTACT PERSON FOR SCHEDULING INSPECTIONS: _____
 NAME PHONE #

REASON FOR CHANGE OF OCCUPANCY: SALE RENTAL
 MAIL CERTIFICATE TO: _____
 NAME / COMPANY NAME
 STREET ADDRESS, CITY, STATE ZIP

FTHB PROGRAM: _____

The undersigned herewith applies for a re-occupancy inspection for the above described premises under the terms of the St. Louis County Property Maintenance Code. The inspection fee must accompany this application.

This application is not a permit and the premises shall not be occupied until an occupancy permit is issued.

The inspection fee is non refundable. Failure to correct deficiencies noted on inspection report within 90 days shall cause the application to lapse and a new application and fee must be filed.

Names must be provided within 120 days of the approved inspection date. Failure to provide names within 120 days shall cause the application to lapse and a new application and fee must be filed.

APPLICANT'S SIGNATURE _____

PRINTED NAME _____

THE NAMES OF ALL OCCUPANTS MUST BE PROVIDED PRIOR TO THE ISSUANCE OF AN OCCUPANCY PERMIT:

NAMES OF TENANTS OR BUYERS:

The re-occupancy is required, by St. Louis County Ordinance to be available for inspection at the residence and therefore, will be released to the new occupant when all deficiencies have been corrected.