

JANUARY 2021

NO meeting was held on January 04, 2021.

Village of Marlborough Board of Trustees

Minutes February 08, 2021

The Village of Marlborough Board of Trustees meeting was called to order by Chairman Bornmueller at 7:00 PM. Present were Trustees Boergadine, Doebber and Harrison and Wendling. A quorum was present to conduct business. Also, present were Attorney Paul Rost, Clerk Joy Drennan & Officer Brannan.

Approval of Agenda:

Chairman Bornmueller requested approval or additions to the agenda. Trustee Doebber made a motion to accept the agenda. Trustee Harrison seconded the motion. Motion passed by voice affirmation.

Approval of Minutes:

The minutes from the December 14, 2020 were presented. Chairman Bornmueller asked for corrections, deletions, or a motion to accept. Trustee Boergadine motioned to accept the minutes and Trustee Doebber seconded the motion. Motion passed by voice affirmation.

Treasurer's Report:

Trustee Doebber presented the figures for January 2021:

Balance	12/31/2020	\$3,618,019.24
Receipts		105,727.22
Disbursement		(33,9653.61)
Balance		3,689,792.85
Cash Distribution		
Checking, Note, Investment		3,689,792.85
LESS:		
Lateral Sewer Account		49,366.92
Capital Improvements		1,026,741.38
Storm Water Account		1,522,984.25
Available Cash	1/31/2021	\$1,090,700.30

Trustee Wendling made a motion to accept the treasurer's report and Trustee Boergadine seconded the motion. Motion passed by voice affirmation.

Chairman's Report:

Chairman Bornmueller reported the work session date will be Monday, March 01, 2021 at 6:15pm, if needed.

Trustees' Report:

Trustee Boergadine reported there are two sewer laterals: one is pending, the second is getting third opinion as there is a question if it is broken / collapsed.

Trustee Harrison reported two streetlights have been repaired and will be making a streetlight check in the upcoming month. He reported the new scraper that was added onto the snowplow worked so well that salt was not used for the 1/27/2021 snow fall. Additionally, he stated that two streets will not be done in 2021 per engineer.

Attorney Report:

Attorney Paul Rost had nothing to report at this time.

Police Report:

Officer Brannan presented a summary of police activity for January 2021: Total calls for services-732, directed calls- 83, self-initiated calls- 649, reports written-16, citations/warnings-13/8, summonses issued-2, drug/DWI-1/0, total arrests- 4, rape-1, larceny-1, fraud-1.

Old Business:

Chairman Bornmueller opened the floor for old business.

There being no further old business, floor was closed.

New Business:

Chairman Bornmueller opened the floor for new business.

Trustee Wendling reviewed the February 01, 2021 work session minutes.

Village of Marlborough Board of Trustees - Work Session Minutes February 01, 2021

The Village of Marlborough Board of Trustees monthly work session was called to order by Chairman Bornmueller in village hall boardroom, 7826 Wimbledon Drive at 6:15 pm. Those present were Trustees Doebber, Harrison, Wendling and Boergadine, Village Clerk Joy Drennan, and Officer Brannan.

1) Sewer Lateral Policy Changes:

Board reviewed the proposed ordinance regarding amending the sewer lateral policy to allow the village to hire contractor if there are any street repairs needed.

Action:

Proposed bill will be on the agenda for the February 8, 2021 board meeting.

2) Revision of Sign Code:

Attorney Rost needed more time to prepare the amended code.

Action:

Topic tabled until a draft is received.

3) Parking on Unimproved Surfaces:

Board reviewed the research regarding parking on unpaved surfaces. Chairman Bornmueller did a drive through the village and numerated addresses where there is parking on unimproved surfaces. Officer Brannan stated the code needs to contain who would be responsible if the property is ticketed. Work will begin on a draft bill.

City	Conditions in Residential Area
Green Park	Hard surface, crushed stone or hard paved
Fenton	Hard surface, crushed stone or hard paved
Glendale	Hard surface, crushed stone or hard paved
Crestwood	No rock or chat
Bel - Nor	unlawful on any unpaved surface
Bel Ridge	unlawful on any unpaved surface
Sunset Hills	
Kirkwood	Hard surface
Oakland	Hard surface
Olivette	hard surface
Rock Hill	Hard surface or porous surfaced
Lakeshire	durable surface (concrete, asphalt, brick, pavers, 4" compacted granular rock

Action:

Clerk will do more research for future work session. After conditions are decided on, item will be passed to village attorney for review.

4) Trustee Jobs:

Chairman Bornmueller requested trustees Wendling and Boergadine to do drive-throughs the village monthly to check on their respective departments.

5) Miscellaneous:

- Chairman Bornmueller asked in addition to 1100 block of Pembroke, if 7900 block of Pembroke could also be repaired. Board agreed.
- Chairman Bornmueller stated the bid for computer replacement came in at \$4074.98. This amount was under budget.
- Chairman Bornmueller stated the QT, 8000 Watson, will be getting an interior remodel.
- Clerk stated that several municipalities were waiving liquor licenses fees for restaurants in their towns since the pandemic caused some financial hardships. It was suggested the village could waive the business and liquor license fees for all businesses in the village. In 2020, the village brought in \$7145.00. Board will discuss at a future work session.
- Clerk stated there had been an issue with the warning sirens on Martys. Board was asked if anyone else experienced issues with the Monday morning test. Several stated there seemed to have been an interruption in the test.
- Trustee Boergadine informed the board there is an issue developing with a sewer lateral repair. There is a difference of opinion if the sewer later is broken. A third plumber is being contacted to view repair.

There being no further business, the meeting adjourned at 7:00 pm.

Resolution 21-001, a resolution appointing director to Grant Center CID.board. Clerk read the resolution by title only. Trustee Boergadine made a motion to accept the resolution as presented. Trustee Wendling seconded the motion. Roll call vote was recorded as follows:

Chairman Bornmueller –aye  
Trustee Harrison – aye  
Trustee Boergadine – aye  
Trustee Wendling – aye  
Trustee Doebber – aye

Bill NO. 21-607, Ordinance NO. 21-606, an ordinance amending Section 505.060 of the municipal code of the Village of Marlborough amending the Village’s sewer lateral policy. Clerk read the bill by title only. There being no questions or discussion, Trustee Harrison made a motion to accept the bill as presented, Trustee Doebber seconded the motion. Roll call vote was recorded as follows:

Chairman Bornmueller –aye  
Trustee Harrison – aye  
Trustee Boergadine – aye  
Trustee Wendling – aye  
Trustee Doebber – aye

Bill NO. 21-607, Ordinance NO. 21-606, an ordinance amending Section 505.060 of the municipal code of the Village of Marlborough amending the Village’s sewer lateral policy. For the second reading, clerk read the bill by title only. Roll call as follows:

Chairman Bornmueller –aye  
Trustee Harrison – aye  
Trustee Boergadine – aye  
Trustee Wendling – aye  
Trustee Doebber – aye

Bill NO. 21-607 was passed in two readings and entered as Ordinance 21-606.

**Public Participation:**

There being no public comment. Floor was closed.

Chairman Bornmueller asked for approval of the expenditures. Trustee Wendling moved to accept the expenditures as presented, Trustee Harrison seconded the motion. Motion passed by voice affirmation.

Chairman Bornmueller asked for a motion to adjourn. Trustee Doebber made a motion to adjourn the meeting. Trustee Wendling seconded the motion. Motion passed by voice affirmation.

Meeting adjourned at 7:11 PM.

The Village of Marlborough Board of Trustees meeting was called to order by Chairman Bornmueller at 7:00 PM. Present were Trustees Boergadine, Harrison and Wendling. A quorum was present to conduct business. Also, present were Attorney Paul Rost, Clerk Joy Drennan & Officer Brannan. Trustee Doebber was excused.

Approval of Agenda:

Chairman Bornmueller requested approval or additions to the agenda. Trustee Harrison made a motion to accept the agenda. Trustee Boergadine seconded the motion. Motion passed by voice affirmation.

Approval of Minutes:

The minutes from the February 08, 2021 were presented. Chairman Bornmueller asked for corrections, deletions, or a motion to accept. Trustee Wendling motioned to accept the minutes and Trustee Boergadine seconded the motion. Motion passed by voice affirmation.

Treasurer's Report:

Village clerk presented the figures for February 2021:

Balance	1/30/2021	\$3,689,792.85
Receipts		136,426.95
Disbursement		(107,821.13)
Balance		3,718,398.67
Cash Distribution		
Checking, Note, Investment		3,718,398.67
LESS:		
Lateral Sewer Account		49,450.08
Capital Improvements		1,031,593.16
Storm Water Account		1,528,776.08
Available Cash	2/28/2021	\$1,108,579.35

Trustee Wendling made a motion to accept the treasurer's report and Trustee Boergadine seconded the motion. Motion passed by voice affirmation.

Chairman's Report:

Chairman Bornmueller reported the work session date will be Monday, April 05, 2021 at 6:15pm, if needed.

Trustees' Report:

Trustee Boergadine reported one sewer lateral was denied, it only needed to be cleaned out. There have been five complaints, three resolved, two on hold until weather warms up.

Trustee Harrison reported street repair bid package is being prepared for distribution on March 16, 2021 for the 1100 block of Pembroke.

Trustee Wendling reported there were no complaints or issues this month.

Chairman Bornmueller reported there had been three inspections and two zoning approvals issued.

Attorney Report:

Attorney Paul Rost had nothing to report at this time.

Police Report:

Officer Brannan presented a summary of police activity for February 2021: Total calls for services-621, directed calls- 68, self-initiated calls- 553, reports written-17, citations/warnings-11/4, summonses issued- 1, drug/DWI-0/0, total arrests-3, larceny-3, auto theft-3.

Old Business:

Chairman Bornmueller opened the floor for old business.

There being no further old business, floor was closed.

New Business:

Chairman Bornmueller opened the floor for new business.

Trustee Wendling reviewed the March 01, 2021 work session minutes.

The Village of Marlborough Board of Trustees monthly work session was called to order by Chairman Bornmueller in village hall boardroom, 7826 Wimbledon Drive at 6:15 pm. Those present were Trustees Harrison, Wendling and Boergadine, Village Clerk Joy Drennan, and Officer Brannan. Trustee Doebber was excused.

6) Revision of Sign Code:

Board reviewed the sign code. Chairman Bornmueller had numerous questions regarding the draft. There are questions the board would like the attorney to address prior to passage.

Action:

Clerk will begin edit on the code changes.

7) Parking on Unimproved Surfaces:

Board reviewed the research regarding parking on unpaved surfaces. Board was asked what they were looking for in a code change. What type to surface, what type of vehicles, or boats, RVs, trailers included?

Board requested a sample of several different ordinances that could be reviewed.

City	Conditions in Residential Area
Green Park	Hard surface, crushed stone or hard paved
Fenton	Hard surface, crushed stone or hard paved
Glendale	Hard surface, cursed stone or hard paved
Crestwood	No rock or chat
Bel - Nor	unlawful on any unpaved surface
Bel Ridge	unlawful on any unpaved surface
Sunset Hills	
Kirkwood	Hard surface

Olivette	hard surface
Rock Hill	Hard surface or porous surfaced
Lakeshire	durable surface (concrete, asphalt, brick, pavers, 4" compacted granular rock

Action:

Clerk will do more research for future work session.

8) 1100 Block of Pembroke

Bid package is being prepared and notice to bid will be going out to contractors the week of March 08, 2021, as well as project advertisement.

9) Miscellaneous:

Chairman Bornmueller updated the current situation with vacant properties.

-Trustee Wendling verified when and what he was to look for when making rounds in the village.

-Trustee Boergadine reported on several properties and it was determined to wait until warmer weather before pursuing compliance.

-Trustee Boergadine reported the sewer lateral issue on Pembroke. A third plumber was contacted, and it was determined that there was not a break in the line and all it needed was to be cleaned out.

Buyers and homeowner were informed of this decision.

There being no further business, the meeting adjourned at 7:05 pm.

Bill NO. 21-608, Ordinance NO. 21-607, an ordinance revising the Municipal Code. Clerk read the bill by title only. There being no questions or discussion, Trustee Harrison made a motion to accept the bill as presented, Trustee Wendling seconded the motion. Roll call vote was recorded as follows:

Chairman Bornmueller –aye

Trustee Harrison – aye

Trustee Boergadine – aye

Trustee Wendling – aye

Trustee Doebber – aye

Bill NO. 21-608, Ordinance NO. 21-607, an ordinance revising the Municipal Code. Clerk read the bill by title only. For the second reading, clerk read the bill by title only. Roll call as follows:

Chairman Bornmueller –aye

Trustee Harrison – aye

Trustee Boergadine – aye

Trustee Wendling – aye

Trustee Doebber – aye

Public Participation:

Susan Bell, Croydon addressed the board regarding neighbor's gutters are pointing towards her residence and wondered what could be done. She, also, stated after rain, she has lots of standing water in backyard. Chairman Bornmueller asked for her to take photos and send to village hall.

Beth Mohr, requested information on various issues:

- What were the zoning approvals issued
- Questioned why work on the liquor store was shut down
- Questioned if the DiFranco Barbell had obtained permits
- Questioned if the tattoo parlor had all necessary permits and inspections

- Questioned what was happening with McDonalds and White Castle properties.
- Stated she was glad to see board was addressing the unpaved surfaces issue

There being no further public comment. Floor was closed.

Chairman Bornmueller asked for approval of the expenditures. Trustee Boergadine moved to accept the expenditures as presented, Trustee Harrison seconded the motion. Motion passed by voice affirmation.

Chairman Bornmueller asked for a motion to adjourn. Trustee Boergadine made a motion to adjourn the meeting. Trustee Wendling seconded the motion. Motion passed by voice affirmation.

Meeting adjourned at 7:45 PM.

Village of Marlborough Board of Trustees

Minutes April 12, 2021

The Village of Marlborough Board of Trustees meeting was called to order by Chairman Bornmueller at 7:00 PM. Present were Trustees Boergadine, Doebber, Harrison and Wendling. A quorum was present to conduct business. Also, present were Attorney Paul Rost, Clerk Joy Drennan & Officers Brannan and Mullins.

Approval of Agenda:

Chairman Bornmueller requested approval or additions to the agenda. Trustee Wendling made a motion to accept the agenda. Trustee Doebber seconded the motion. Motion passed by voice affirmation.

Approval of Minutes:

The minutes from the March 08, 2021 were presented. Chairman Bornmueller asked for corrections, deletions, or a motion to accept. Trustee Wendling motioned to accept the minutes and Trustee Doebber seconded the motion. Motion passed by voice affirmation.

Treasurer's Report:

Village clerk presented the figures for March 2021:

Balance	2/28/2021	\$3,718,398.67
Receipts		78,508.39
Disbursement		(88,797.61)
Balance		3,718,398.67
Cash Distribution		
Checking, Note, Investment		3,708,109.45
LESS:		
Lateral Sewer Account		67,430.51
Capital Improvements		1,231,050.33
Storm Water Account		1,452,019.56
Available Cash	3/31/2021	\$957,609.05



Trustee Wendling made a motion to accept the treasurer's report and Trustee Harrison seconded the motion. Motion passed by voice affirmation.

**Chairman's Report:**

Chairman Bornmueller reported the work session date will be Monday, May 03, 2021 at 6:15pm, if needed.

**Trustees' Report:**

Trustee Boergadine reported nine code enforcement violations for 2021.

Trustee Harrison reported street repair contract was awarded to Spencer contracting and the project will begin in May 2021. Two street lights were reported out.

Trustee Wendling reported there were no complaints or issues this month.

Chairman Bornmueller reported there had been two inspections and two zoning approvals issued.

**Attorney Report:**

Attorney Paul Rost congratulated the re-election of three seated trustees.

**Police Report:**

Officer Brannan presented a summary of police activity for March 2021: Total calls for services-782, directed calls- 98, self-initiated calls- 684, reports written-24, citations/warnings-21/15, summonses issued-0, drug/DWI-2/0, total arrests-2, larceny-4, assault -2.

Officer Brannan reported the four larcenies reported were from unlocked vehicles. He urged everyone to remove valuables and belongings and lock the vehicle.

April 24, 2021 will be a DEA Drug Take-back event from 10:00-2:00 at village hall. All old medication will be taken except for syringes and aerosol medicines.

**Old Business:**

Chairman Bornmueller opened the floor for old business.

Trustee Boergadine reported the electronic recycling event has been secured for August 21, 2021 from 9:00-12:00 pm. Details need to be worked out at next work session.

There being no further old business, floor was closed.

**New Business:**

Chairman Bornmueller opened the floor for new business.

Trustee Wendling reported on the April 05, 2021 work session.

The Village of Marlborough Board of Trustees monthly work session was called to order by Chairman Bornmueller in village hall boardroom, 7826 Wimbledon Drive at 6:15 pm. Those present were Trustees Doebber, Harrison, Wendling and Boergadine, Village Clerk Joy Drennan, and Officer Brannan.

**10) Revision of Sign Code:**

Discussion was tabled until Chairman Bornmueller can consult with Attorney Paul Rost.

11) **Parking on Unimproved Surfaces:**

Board reviewed the research regarding parking on unpaved surfaces. Clerk requested the board discuss what specifically needs to be in the ordinance, such as, what type of surface, what type of vehicles, time limit, maintenance, grandfather clause, percentage of surface that can be paved, and if enclosure is needed.

Discussion ensued.

ACTION:

Clerk will work up a draft.

12) **Carpet: Clean or Replace:**

Chairman Bornmueller asked the board their opinion to either clean or replace the carpet and tiles in village hall. Board agreed to replace.

13) **Village Hall Furniture:**

Chairman Bornmueller asked the board about replacing desks, chairs, and other furniture in village hall and updating the kitchen area. Board agreed to get some ideas and bids.

14) **1100 Pembroke Street Project:**

Bids were opened on March 31, 2021 at 1:00 pm for the Pembroke Street Project. Bids were reviewed by the village engineer and a Notice of Award was sent to Spencer Contracting. A walk-through will be conducted on April 07, 2021 with contractor.

15) **MSD Phase II Stormwater Audit.**

Clerk reported the Missouri Department of Natural Resources, conducted on February 3, 2021, an audit for the MSD Phase II Stormwater compliance with the Missouri Clean Water Law, Missouri Clean Water Commission, and permit MOR40005. The village received an "in compliance" finding on March 2, 2021.

16) **Miscellaneous:**

Trustee Boergadine suggested having an electronics recycling event at village hall. Board consensus was to do an event. Details will need to be worked out.

There being no further business, the meeting adjourned at 7:00 pm.

**Public Participation:**

There being no public comment. Floor was closed.

Chairman Bornmueller asked for approval of the expenditures. Trustee Wendling moved to accept the expenditures as presented, Trustee Harrison seconded the motion. Motion passed by voice affirmation.

Chairman Bornmueller asked for a motion to adjourn. Trustee Doebber made a motion to adjourn the meeting. Trustee Wendling seconded the motion. Motion passed by voice affirmation.

Meeting adjourned at 7:45 PM.

The Village of Marlborough Board of Trustees meeting was called to order by Chairman Bornmueller at 7:02 PM. Present were Trustees Doebber, Harrison and Wendling. A quorum was present to conduct business. Also, present were Attorney Paul Rost, Clerk Joy Drennan & Officers Brannan and Mullins. Trustee Boergadine was excused.

**Oath of Office:**

Oath of office was administered to Chairman Bornmueller, Trustees Harrison and Wendling.

**Approval of Agenda:**

Chairman Bornmueller requested approval or additions to the agenda. Trustee Wendling made a motion to accept the agenda. Trustee Doebber seconded the motion. Motion passed by voice affirmation.

**Approval of Minutes:**

The minutes from the April 12, 2021 were presented. Chairman Bornmueller asked for corrections, deletions, or a motion to accept. Trustee Wendling motioned to accept the minutes and Trustee Doebber seconded the motion. Motion passed by voice affirmation.

**Treasurer’s Report:**

Village clerk presented the figures for April 2021:

Balance	3/31/2021	\$3,708,109.45
Receipts		53,980.14
Disbursement		(48,477.98)
Balance		3,713,611.61
Cash Distribution		
Checking, Note, Investment		3,713,611.61
LESS:		
Lateral Sewer Account		69,287.75
Capital Improvements		1,262,253.09
Storm Water Account		1,492,438.68
Available Cash	4/30/2021	\$889,632.09

Trustee Wendling made a motion to accept the treasurer’s report and Trustee Harrison seconded the motion. Motion passed by voice affirmation.

**Chairman’s Report:**

Chairman Bornmueller reported the work session date will be Monday, June 07 at 6:15pm, if needed.

**Trustees’ Report:**

Trustee Harrison reported 25% of the street repair project has been completed.

Trustee Wendling reported there were no complaints or issues this month.

**Attorney Report:**

Attorney Paul Rost stated the Missouri general session will end on Friday and they will be looking at what laws passed will effect the village.

**Police Report:**

Officer Brannan presented a summary of police activity for April 2021: Total calls for services-873, directed calls- 73, self-initiated calls- 800, reports written-17, citations/warnings-14/8, summonses issued-1, drug/DWI-1/0, total arrests-3, larceny-1, assault -3, rape-1, auto theft -3, fraud-2.

**Old Business:**

Chairman Bornmueller opened the floor for old business.

Chairman Bornmueller stated the trustee of the White Castle property is ignoring calls and will not move forward in getting a new business in that spot. The 7899 Watson Road liquor store has been having issues with St. Louis County releasing the plans. He is hoping to have it wrapped up soon.

There being no further old business, floor was closed.

**New Business:**

Chairman Bornmueller opened the floor for new business.

Trustee Wendling reported on the May 03, 2021 work session.

The Village of Marlborough Board of Trustees monthly work session was called to order by Chairman Bornmueller in village hall boardroom, 7826 Wimbledon Drive at 6:15 pm. Those present were Trustees Doebber, Harrison, Wendling and Boergadine, Village Clerk Joy Drennan, and Officer Brannan.

**17) Revision of Sign Code:**

Draft of sign code revision was discussed. No changes.

ACTION:

Sign revision will be added the board meeting agenda.

**18) Parking on Unimproved Surfaces:**

Board reviewed the draft bill regarding parking on unpaved surfaces. Clerk requested the board discuss what specifically needs to be in the ordinance, such as, what type to surface, what type of vehicles, time limit, maintenance, grandfather clause, percentage of surface that can be paved, and if enclosure is needed.

Discussion ensued.

ACTION:

Board was requested to read draft and come back to the next meeting with comments.

**19) Planning & Zoning:**

Clerk reviewed the wording of the present ordinance for placing a resident to the PZ commission. Correspondence between clerk and attorney was reviewed. Board was asked if they wanted to change the code to read "citizen resident". Board agreed to leave ordinance as it stands.

**20) Village Hall Re-do:**

Bids are being obtained for new flooring and furniture for village hall. Offices have been rearranged and a file / supply closet was created.

21) 1100 Pembroke Street Project:

Project is beginning this week and will be completed in four phases.

22) Miscellaneous:

Chairman Bornmueller discussed the chemical plant explosion. The need to have a county police liaison was discussed. Discussion will be arranged with 3<sup>rd</sup> precinct command staff.

There being no further business, the meeting adjourned at 7:00 pm.

Bill NO. 21-608, Ordinance NO. 21-607, an ordinance revising the Municipal Code sign ordinance. Clerk read the bill by title only. There being no questions or discussion, Trustee Harrison made a motion to accept the bill as presented, Trustee Wendling seconded the motion. Roll call vote was recorded as follows:

Chairman Bornmueller –aye  
Trustee Harrison – aye  
Trustee Boergadine – absent  
Trustee Wendling – aye  
Trustee Doebber – aye

Bill NO. 21-608, Ordinance NO. 21-607, an ordinance revising the Municipal Code sign ordinance. Clerk read the bill by title only. For the second reading, clerk read the bill by title only. Roll call as follows:

Chairman Bornmueller –aye  
Trustee Harrison – aye  
Trustee Boergadine – absent  
Trustee Wendling – aye  
Trustee Doebber – aye

Public Participation:

There being no public comment. Floor was closed.

Chairman Bornmueller asked for approval of the expenditures. Trustee Wendling moved to accept the expenditures as presented, Trustee Harrison seconded the motion. Motion passed by voice affirmation.

Chairman Bornmueller asked for a motion to adjourn. Trustee Harrison made a motion to adjourn the meeting. Trustee Wendling seconded the motion. Motion passed by voice affirmation.

Meeting adjourned at 7:11 PM.